

NOTICE OF A PRIVATE MEETING OF A DECISION-MAKING BODY¹

Notice of an imminent occasion when the public may be excluded from a meeting due to the likelihood that if members of the public were present during an item of business confidential or exempt information would be disclosed to them.

¹ In accordance with Regulation 5(7) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

1. At least 28 clear days before a private meeting² of a decision-making body, public notice³ must be given which must include a statement of reasons for the meeting to be held in private.
2. At least 5 clear days before a private meeting of a decision-making body, further public notice⁴ must be given which must include a statement of reasons for the meeting to be held in private, details of any representations received by the decision-making body about why the meeting should be open to the public and a statement of the Council's response to such representations.
3. Where the date by which a meeting must be held makes compliance with the above requirements impracticable, the meeting may only be held in private where the decision-making body has obtained agreement from the Chair of the Overview and Scrutiny Management Commission.

Date of Decision or period within which the decision is to be made	Ref No:	Matter in respect of which the decision is to be made	Short Description	Decision maker	Executive Member & Lead Officer	List of documents to be submitted to decision maker	Public or Private meeting. Statement of reasons if private.
21 December 2017	EX3344	Proposed Property Investment	To agree to the potential purchase of a property which does not conform with the criteria of the Property Investment Strategy	Executive	Councillor Dominc Boeck Richard Turner	Report and associated appendices	<i>(Paragraph 3 - information relating to financial/business affairs of particular person)</i>
21 December 2017	EX3369	Staffing implications associated with savings put forward to deliver the 2018/19 Revenue Budget: approval to pay redundancy payment	To seek approval to make the redundancy payments set out in this report associated with savings to deliver the 2018/19 Revenue Budget.	Executive	Councillor Keith Chopping Robert O'Reilly	Report and associated appendices	<i>(Paragraph 1 - information relating to an individual, Paragraph 2 - information identifying an individual)</i>

² A 'private meeting' means a meeting or part of a meeting of a decision making body which is open to the public except to the extent that the public are excluded due to the confidential or exempt business to be transacted.

³ In accordance with Regulation 5(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

⁴ In accordance with Regulation 5(4) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Date of Decision or period within which the decision is to be made	Ref No:	Matter in respect of which the decision is to be made	Short Description	Decision maker	Executive Member & Lead Officer	List of documents to be submitted to decision maker	Public or Private meeting. Statement of reasons if private.
21 December 2017	EX3381	Waste Management Savings Phase 1	To consider a Council change to the Integrated Waste Management Contract relating to Street Cleansing and Litter Picking Services.	Executive	Councillor Dominic Boeck Jackie Ward	Report and associated appendices	<i>(Paragraph 3 – information relating to financial/business affairs of particular person)</i>
21 December 2017	EX3384	Devolution of Open Space to Thatcham Town Council	To propose the delegation of responsibility for four playground areas and associated open space in Thatcham (i.e. Crowfield Drive, Dunstan Park, Kennet Heath and Simmons Field) to Thatcham Town Council in accordance with the Council's Devolution Programme.	Executive	Councillor Marcus Franks Paul Hendry	Report and associated appendices	<i>(Paragraph 3 – information relating to financial/business affairs of particular person)</i>

Andy Day
Head of Strategic Support
West Berkshire Council

Date: 30 October 2017